

# **OUTLINE FOR PATROL MEETINGS**

THIS OUTLINE SHOULD BE USED FOR ALL PATROL MEETINGS AND PATROL CORNERS SESSIONS.

1. Patrol Leader calls meeting to order.
2. Patrol Cheermaster leads a short opening.
3. Patrol Leader reviews the agenda items.
4. Patrol Scribe records the attendance and collects dues and activity fees.
  - If there is any unfinished business from the last patrol meeting, the Scribe points this out by referring to his previous minutes.
5. All members review their advancement needs.
  - Patrol Leader select specific requirements on which to focus while on the next campout/activity which will best serve his patrol.
6. Patrol Cook and Grubmaster discuss menu for upcoming campout
  - Develop Shopping List
  - Assign Scout to do shopping/Get money from Patrol Scribe
7. Patrol Quartermaster discusses equipment needed for next campout.
  - List is made of all equipment needed and it is turned in to the Troop Quartermaster so gear can be pulled.
8. Patrol Leader and Assistant Patrol Leader develop a duty roster for posting and post it!
9. Patrol Leader discusses any assignments the patrol may have for upcoming troop meetings. If patrol assignments are necessary for skill demos, openings, closings, game supervision, etc. Patrol Leader makes those assignments.
10. Any business of concern to the troop or the patrol should be brought up by any member of the patrol.
11. Cheermaster leads a short closing.